The meeting of the Board of Cemetery Regents was held on August 8, 2018 at Highland Lawn Cemetery at 1:15 P.M. Those in attendance were Kathy Taylor, B. Michael McCormick, C. Don Nattkemper, Eddie Bird, Superintendent, Roxe Anne Kesner, Clerk and guest Mike Ellis. Cliff Stephens was absent.

The meeting was called to order by President B. Michael McCormick. Mike welcomed all attendees to the meeting.

The claims were reviewed. Don motioned to approve the claims. The motion was seconded by Kathy, and the motion was carried.

There were no Collections to review as the City is installing a new computer system and files are being transferred to the new system. However, Roxe Anne presented a Collections Review document that defined by month the income and the total per month. This will carry on until we are able to obtain all data that is needed for the normal Collections Report.

The Minutes were reviewed. Kathy Taylor motioned that the Minutes be accepted as read. C. Don Nattkemper seconded the motion, and the motion was carried.

OLD BUSINESS:

Eddie introduced Mike Ellis to the Board. Mike spoke to the Board Members in regards to the lots that his family has been purchasing in Section 1 block B lots 38, 39, 40, 41, 42, 59, 60, 61, 62, 63, 85, 86, 87, 88 and 89. They have made payments totaling $23,000.00 which covers all the lots on the outer limits of the "family lot". He brought forth an Agreement for the maintenance of the plantings of landscaping around the outer edges. They will be responsible for the costs involved in planting, trimming, and maintaining the shrubbery planted. Should the planting become overgrown and/or unkempt, Highland Lawn will notify Mike Ellis. (See following Agreement for all information.) Don motioned to approve the plantings with the stipulation that Mr. Ellis will make an appointment with Mark Feider to lay out the plantings and be certain that any plantings do not extend beyond the perimeters of his lots. Kathy seconded the motion, and the motion was carried.

The Chapel roof repairs have begun and they have found that there is a lot of rotted wood which is being replaced. A full report will be given upon completion of the project.

NEW BUSINESS:

The 2019 budget has been assembled for approval by the Mayor, and then will be presented to the City Council.

There were four deeds presented for signatures for the sale of graves at Highland Lawn Cemetery for Edward D. and Janis J. MacDonald, Rhonda J. Leistner, Tatia Sheffield and Dalvin L. and Jean A. Boone.

Three Contracts were presented for approval. They were for the Family of Kaleel Ellis, Jr. and Mary Helen Ellis, Pamela R. Smith and Margaret L. and Scott A. Gamble. They were all approved and signed by the President and Secretary.

Deeds, Contracts and claims were signed. Don motioned to adjourn. Kathy seconded the motion. Meeting adjourned.