TERRE HAUTE
A LEVEL ABOVE

JOB POSTING February 13th, 2019

Position: Director of Urban Forestry　　　　　　　**Dept: Engineering**

Reports to: City Engineer　　　　　　　Content Revision Date: 01/25/2019

FLSA: Exempt

Position Responsibilities (include but are not limited to the following):

- Development and implementation of an Urban Forestry Master Plan, including a 3 year implementation plan.
- Development and implementation of a street tree maintenance program
- Assistance with Transportation Enhancement projects including conceptual design
- Maintenance of the street tree inventory
- Participation in public educational project and internal training
- Enforce the Tree Ordinance and related ordinances
- Assist the other departments with landscape and urban forestry needs.
- Review of site plans for compliance to landscaping ordinances.
- Protection and maintenance of newly planted street trees.
- Develop ordinances to improve city's urban forest.
- Promptly respond to 311 service request

Knowledge, Skills, and Abilities Required:

- Must be able to work well with public
- Able to work independently and with little direction when needed
- Willingness to seek out and attend professional training
- Ability to supervise and train employees
- Strong written and verbal communication skills
- Strong computer skills

Minimum Qualifications:

Education/Training: A college degree in Urban Forestry, landscape architecture, horticulture, arboriculture or other closely related experience. Ability to obtain arborist certification within 1 year of hire.

Experience: Experience in tree planting and maintenance. Experience in urban beautification projects. Experience with mid and long range planning.

Working Conditions: Both office and field Work.

Physical Requirements:
- Ability to sit for extended periods of time
- Ability to perform computer activities for extended periods of time
- Ability to lift 50 pounds
- Ability to make field inspections in all weather

How to Apply: Applications/Resumes and professional references will be accepted online only at terrehaute.in.gov. Applications may be submitted from a home personal computer or by utilizing resources available at your local County Library Branch or local Work One office.

Position will remain open until filled.