

**BOARD OF PUBLIC WORKS AND SAFETY
MONDAY JANUARY 14TH 2019
AT 9 AM**

Members present James Trimble, Cary Sparks, Roland Shelton and Bob All; Jonathan Stinson was absent.

OLD BUSINESS

1. Approve Minutes from Board of Public Works and Safety Meeting 12-26-18

Cary Sparks made a motion to approve; this was seconded by Bob All and approved by the Board.

2. Request to Reconsider Hardship

Based on no one attending the meeting and no new information Cary Sparks made a motion to deny; this was seconded by Roland Shelton and denied by the Board.

NEW BUSINESS

1. Request from the Terre Haute Police Department to Purchase Twelve (12) Patrol Vehicles and Five (5) Unmarked Vehicles off the STATE QPA BID for a Total Bid Price of \$387,873.00

The Board was informed the Terre Haute Police Department has \$150,000 budgeted for vehicles they would like to purchase, they would like to get a four (4) year financial lease with semiannual payments and use a portion of the budgets funds to purchase one (1) vehicle outright. The Board was informed 80% of the fleet is 7 years old and 45% of the fleet is 10 years or older. Their goal is to purchase vehicles every year to replace their aging fleet. Bob All made a motion to approve; this was seconded by Roland Shelton and approved by the Board.

2. Ambulance Bill Settlement Request

Cary Sparks made a motion to deny; this was seconded by Bob All and denied by the Board.

3. Ambulance Bill Settlement Request

Roland Shelton made a motion to deny; this was seconded by Bob All and denied by the Board.

4. Collection Referral Authorization

Cary Sparks made a motion to approve; this was seconded by Roland Shelton and approved by the Board.

5. Payroll

Roland Shelton made a motion to certify the payroll registers based on a recommendation from the Department Heads and the City Controller subject to the appropriation of funds; this was seconded by Cary Sparks and approved by the Board.

6. PO Registers

Cary Sparks made a motion to certify the purchase order registers based on the recommendation of the Department Heads and the City Controller subject to the appropriation of funds; this was seconded by Bob All and approved by the Board.

7. Request from Saint Joseph University Parish to temporarily make the North-South alley behind their building one-way for a Fish Fry Drive thru on Friday March 8th from 3 PM to 8 PM

Based on positive recommendations from the Street Department and Department of Engineering Roland Shelton made a motion to approve; this was seconded by Cary Sparks and approved by the Board.

8. Request from Blues at the Crossroads to close:

- **Wabash from 6th to 8th (including sidewalks)**
- **7th Street from the alley just North & South of Wabash (including sidewalks)**

Beginning Friday September 13th at 7 AM until Sunday September 15th at 6 AM

Based on positive recommendations from the Street Department and the Department of Engineering Cary Sparks made a motion to approve; this was seconded by Bob All and approved by the Board.

9. Request from the YMCA to hold their 3rd Annual Heart Throb 5K Run on February 23, 2019

Based on positive recommendations from the Street Department, Department of Engineering and the Terre Haute Police Department Cary Sparks made a motion to approve; this was seconded by Roland Shelton and approved by the Board. The Traffic Division of the Police Department would like to meet with the Board to discuss a contract for assistance with events who hire promoters to do their fundraising.

10. Request from Pi Kappa Alpha Fraternity to close 7th Street from Elm to Locust on March 16th from 7 AM to 3PM during FIRE TRUCK PULL

Based on positive recommendations from the Street Department and the Department of Engineering and assistance with a truck from the Terre Haute Fire Department Bob All made a motion to approve; this was seconded by Cary Sparks and approved by the Board.

11. Request from Sonka Irish Pub to close 14th Street from Wabash North to the alley behind the Sonka on March 15th at 8 AM until Midnight March 16th during ST PATRICKS DAY CELEBRATION

Based on positive recommendations from the Street Department and Department of Engineering Cary Sparks made a motion to approve; this was seconded by Roland Shelton and approved by the Board. The Sonka was informed a SPECIAL EVENT PERMIT will be needed.

12. Application for Brownfield's Assessment Grant

The Board was informed this application is for \$300,000 to use for hazardous substance/petroleum Brownfield's Community –Wide Assessments. The City applied for this last year but did not receive. Roland Shelton made a motion to approve; this was seconded by Bob All and approved by the Board.

13. Approve Plans and Specifications Poplar Street Reconstruction 25th to Brown

Bob All made a motion to approve; this was seconded by Roland Shelton and approved by the Board. This project will open on February 4th at 9 AM.

14. Final Acceptance, Change Order #1 & Retainage Release for 1st Street Boulevard Phase II Project

This change order was generated in order to change the completion dates on this project to meet INDOT Specifications for how time is charged on a calendar completion date project. Bob All made a motion to approve; this was seconded by Roland Shelton and approved by the Board.

15. Change Order #10 for the Margaret Avenue 14th to 25th Street Project

The Board was informed as of December 18, 2018 all the required work on this project was completed. Feutz Contractors requested that the Retainage in the amount of \$25,866.44 be released. The Board was also asked to approve Change Order #1 for this project showing all of the overruns and underruns on the project. With all totaled, this change order deducts \$10,376.69 from the contract price. Based on the information provided Roland Shelton made a motion to approve; this was seconded by Cary Sparks and approved by the Board.

16. RJI Solutions Agreement

Based on a recommendation from City Legal Cary Sparks made a motion to approve; this was seconded by Roland Shelton and approved by the Board.

There being no further business Roland Shelton made a motion to adjourn; this was seconded by Bob All and approved by the Board.

Robin A Drummy, Administrator

THE BOARD WILL HAVE A BID OPENING ON FEBRUARY 4TH AT 9 AM

**NEXT REGULAR MEETING OF THE BOARD OF PUBLIC WORKS AND SAFETY IS MONDAY JANUARY 28TH
AT 9 AM**