BOARD OF PUBLIC WORKS AND SAFETY

MONDAY AUGUST 14, 2023

AT 9 AM

Members present Jonathan Stinson, James Trimble, Cary Sparks, Bob All and Marla Flowers

**OLD BUSINESS**

**1. Approve Minutes from Board of Public Works and Safety Meeting July 24, 2023**

James Trimble made a motion to approve; this was seconded by Bob All and approved by the Board.

**NEW BUSINESS**

**1. Suit Authorization**

Cary Sparks made a motion to approve; this was seconded by James Trimble and approved by the Board.

**2. Request for Handicap Parking – 1019 South 3rd Street**

Based on a positive recommendation from the Department of Engineering James Trimble made a motion to approve; this was seconded by Bob All and approved by the Board.

**3. Request for Handicap Parking – 2020 North 7th Street**

Based on a positive recommendation from the Department of Engineering Cary Sparks made a motion to approve; this was seconded by James Trimble and approved by the Board.

**4. Request from Vigo County Public Library to close Walnut from 7th Street West to the 2nd Entrance of Parking Lot on September 23rd from 6 AM to 2 PM during 29TH ANNUAL FAMILY LEARNING DAY**

Based on positive recommendations from the Department of Engineering and the Street Department Cary Sparks made a motion to approve; this was seconded by Marla Flowers and approved by the Board. All businesses have been notified.

**5. Request from Grace Community Church to close North 13th Street from Maple to Lafayette on October 7th from 9 AM to 3 PM during CAR SHOW**

Based on positive recommendations from the Department of Engineering and the Street Department Bob All made a motion to approve; this was seconded by Marla Flowers and approved by the Board.

**6. Request from Chances & Services for Youth to close 1st Street from Farrington to Oak on September 22nd and September 23rd from 3 PM to 10 PM during TERRE HAUTE BALOON FESTIVAL**

Based on positive recommendations from the Department of Engineering and the Street Department James Trimble made a motion to approve; this was seconded by Marla Flowers and approved by the Board.

**7. Request from Baptist Collegiate Ministry to close Elm Street from Lafayette to North 6th on August 25th from 4 PM to 9 PM during BACK TO SCHOOL PARTY**

Based on positive recommendations from the Street Department and the Department of Engineering Bob All made a motion to approve; this was seconded by Cary Sparks and approved by the Board.

**8. Request from Mount Pilgrim Missionary Baptist Church to close North 21st Street from Tippecanoe to the alley South on August 19th from 11 AM to 5 PM during CHURCH COMMUNITY DAY EVENT**

Based on positive recommendations from the Department of Engineering and the Street Department Cary Sparks made a motion to approve; this was seconded by James Trimble and approved by the Board.

**9. Payroll**

James Trimble made a motion to certify the payroll registers based on the recommendation of the Department Heads and the City Controller subject to the appropriation of funds; this was seconded by Bob All and approved by the Board.

**10. PO Registers**

Cary Sparks made a motion to certify the purchase order registers based on the recommendation of the Department Heads and the City Controller subject to the appropriation of funds; this was seconded by Bob All and approved by the Board.

**11. Grass Mowing Lien Certifications**

James Trimble made a motion to approve; this was seconded by Bob All and approved by the Board.

**12. Lighting Service Agreement – Johnson and Prairieton Road**

Marla Flowers made a motion to approve; this was seconded by Bob All and approved by the Board.

There being no further business Cary Sparks made a motion to adjourn; this was seconded by Bob All and approved by the Board.

Robin A Drummy, Administrator

BOARD OF PUBLIC WORKS AND SAFETY

NEXT MEETING OF THE BOARD OF PUBLIC WORKS AND SAFETY IS MONDAY AUGUST 28TH AT 9 AM