**BOARD OF PUBLIC WORKS AND SAFETY**

**MONDAY, NOVEMBER 25, 2019**

**AT 9 AM**

Members present Jonathan Stinson, James Trimble, Cary Sparks and Bob All, Roland Shelton was absent

**OLD BUSINESS**

**1.Approve Minutes from Board of Public Works and Safety Meeting November 12, 2019**

Cary Sparks made a motion to approve; this was seconded by Bob All and approved by the Board.

**NEW BUSINESS**

**1.Change Order # 16 – Margaret Avenue – 14th to 25th Street**

This change order reflects all of the overruns and underruns for existing line items where the amounts exceed the $20,000 limit per line item per INDOT standard procedures. With all of the quantities accounted for, this change order reflects a total change of -$132,451.85. Cary Sparks asked if this was money the City would receive and the Board was informed since this was an INDOT 80/20 project it was paid upfront and we would get a portion of our 20% back. James Trimble made a motion to approve; this was seconded by Bob All and approved by the Board.

**2.Indiana Department of Transportation – Local Public Agency Project Coordination Contract Intersection of Wabash and 13th Street**

This is an INDOT contract for Intersection improvement with added turn lanes, intersection of Wabash Avenue and 13th Street. Marc Maurer informed the Board this is a 2024 project. James Trimble made a motion to approve; this was seconded by Cary Sparks and approved by the Board.

**3.Local Road & Bridges Matching Grant Agreement**

The Indiana Department of Transportation completed the review and awarded Terre Haute with $327,970.00 for work on 13th Street from Fort Harrison to Haythorne Avenue, $188,050.57 for work on Prairieton Road 785 feet north of Johnson Avenue to Lombardi Drive and $313,963.12 for work on Crawford Street 13th to 19th, Wabash Avenue 10 ½ to 13th and 8th Street between Locust and Lafayette Avenue. James Trimble made a motion to approve; this was seconded by Cary Sparks and approved by the Board.

**4.Termination of Agreement between City of Terre Haute and Infinisource COBRA Compliance Systems, Incorporated**

City Legal informed the Board we no longer need this agreement because with our new Health Insurance with Teamsters they cover this, this is a savings to the City of approximately $46,000 annually. Cary Sparks made a motion to approve; this was seconded by Bob All and approved by the Board

**5.Request to Declare Vehicles at Surplus – Terre Haute Street Department**

Ernie Meeks informed the Board he had a Dump Truck and another truck that had been parted out and is no longer useful to this department he asked permission to scrap these vehicles. Bob All made a motion to approve; this was seconded by Cary Sparks and approved by the Board.

**6.Request from Callahan & Hughes Funeral home to close Eagle Street from 7th to 8th during large funerals at St Stephen’s and Centenary United Methodist and Larry Bird Avenue from 7th to 8th during large funerals at Central Presbyterian Church**

The Transit Utility informed the Board Larry Bird Avenue is how they exit the Transfer Station; David Callahan was informed he would have to keep those barricades manned in order to let buses out whenever necessary he agreed. James Trimble made a motion to approve with this exception; this was seconded by Cary Sparks and approved by the Board.

**7.Contract for Services – Ivy Tech Community College and Terre Haute Transit**

The Transit Utility informed the Board Ivy Tech would like to renew their contract with the City adding two (2) new STOPS to the route. Cary Sparks made a motion to approve; this was seconded by James Trimble and approved by the Board.

**8.Payroll**

Cary Sparks made a motion to certify the payroll registers based on the recommendation of the Department Heads and the City Controller subject to the appropriation of funds; this was seconded by Bob All and approved by the Board.

**9.PO Registers**

Bob All made a motion to certify the purchase order registers based on the recommendation of the Department Heads and the City Controller subject to the appropriation of funds; this was seconded by James Trimble and approved by the Board.

**10.Request from the Terre Haute Police Department to close St Rd 63 between West Honey Creek Drive and West Johnson Street on December 9th and 13th and January 13th and 15th from 2 AM to 8 AM**

This is currently on HOLD, when we get the correct dates we will notify the correct individuals. James Trimble made a motion to approve’ this was seconded by Bob All and approved by the Board.

There being no further business James Trimble made a motion to adjourn; this was seconded by Cary Sparks and approved by the Board.

Robin A. Drummy, Administrator

**NEXT MEETING OF THE BOARD OF PUBLIC WORKS AND SAFETY IS MONDAY DECEMBER 9TH AT 9 AM**

Any individual who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a public meeting, program, service, or activity of the City of Terre Haute, IN contact City of Terre Haute Human Relations office at 812-244-5611, as soon as possible, but no later than 48 hours before the scheduled event.