

**AUTHORIZATION TO RELEASE INFORMATION**

I, \_\_\_\_\_, am an applicant for a **PEDDLER'S PERMIT** for the City of Terre Haute. In order to process my application, certain information must be made available to the Board of Works and Safety and City Controller's Office. This information is for my benefit. I hereby authorize, request and direct law enforcement officials, wherever situated, to release to the Board of Works and Safety, City Controller's Office or any agent designated by them, any document, information, record or file, concerning any arrest or conviction I may have regarding a criminal offense. Said information can be furnished if the request therefore is made in person or in writing.

Further, I release all of said individuals or organizations from all liability to me that could arise in any and all legal communications privileges that I could claim.

Further, I appoint any agent designated by the City Controller's Office or Board of Works and Safety as my agent and attorney-in-fact for the sole purpose of collecting the information necessary for processing my application. I further direct that he/she be permitted to inspect all of said files and information, and be permitted to make copies at his/her discretion. This request can be treated as if I were making the request in person.

A copy of this release authorization is to be considered as legally binding as the original.

Dated: \_\_\_\_\_ Signed: \_\_\_\_\_

Subscribed and sworn before me, \_\_\_\_\_

The \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Notary Public \_\_\_\_\_

SEAL

**APPLICATION FOR PEDDLER'S PERMIT**

NAME \_\_\_\_\_

PERMANENT ADDRESS \_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State, Zip Code, Telephone

DOB \_\_\_\_\_ SSN \_\_\_\_\_

LOCAL ADDRESS \_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State, Zip Code, Telephone

PRODUCT/SERVICE BEING PEDDLED \_\_\_\_\_

COMPANY REPRESENTED \_\_\_\_\_

ADDRESS \_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State, Zip Code, Telephone

LOCAL SUPERVISOR \_\_\_\_\_

LOCAL CONTACT ADDRESS/TELEPHONE FOR SUPERVISOR \_\_\_\_\_  
Telephone

\_\_\_\_\_  
Street, City, State, Zip Code

BEGINNING/ENDING DATES OF CANVASSING \_\_\_\_\_

SPECIFIC GEOGRAPHICAL AREA THIS INDIVIDUAL WILL BE CANVASSING

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PROCEDURES**

This Peddler's Permit issued to the individual signing below and the company he/she represents is a privilege extended by the City of Terre Haute, Indiana and may be revoked at any time by the Board of Public Works and Safety or its designee. The individual signing below, by that action, affirms he has not been convicted of a misdemeanor, other than a minor traffic violation, or a felony. The Company represents, by its local representative's signature, that appropriate police checks have been made on all individuals canvassing in this area and no misdemeanors, other than minor traffic tickets, or felonies have been discovered.

1. This permit is issued only for the City of Terre Haute, Indiana and does not cover any area outside the corporate boundaries of the city.
2. Hours of canvassing/solicitation are 9:00 AM to 7:00 PM local time.
3. Any complaint about a peddler will be reported to the local supervisor for appropriate action.
4. Two complaints from the geographical area of a peddler will result in that particular permit being revoked.
5. Five complaints from any or all geographical areas will result in all permits being revoked.
6. All complaints will be reported to the company.
7. No return of permit fees will be made for revoked permits.
8. Any misrepresentation or falsehood in connection with this application will result in this permit being denied or revoked.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Date Permit Issued

\_\_\_\_\_  
Valid Dates of Permit

\_\_\_\_\_  
Issuing Authority

\_\_\_\_\_  
Date of Revocation

\_\_\_\_\_  
Revoking Authority