

AUTHORIZATION TO RELEASE INFORMATION

I, _____, am an applicant for a **TRANSIENT MERCHANT PERMIT** for the City of Terre Haute. In order to process my application, certain information must be made available to the Board of Works and Safety and City Controller’s Office. This information is for my benefit. I hereby authorize, request and direct law enforcement officials, wherever situated, to release to the Board of Works and Safety, City Controller’s Office or any agent designated by them, any document, information, record or file, concerning any arrest or conviction I may have regarding a criminal offense. Said information can be furnished if the request therefore is made in person or in writing.

Further, I release all of said individuals or organizations from all liability to me that could arise in any and all legal communications privileges that I could claim.

Further I appoint any agent designated by the City Controller’s Office or Board of Works and Safety as my agent and attorney-in-fact for the sole purpose of collecting the information necessary for processing my application. I further direct that he/she be permitted to inspect all of said files and information, and make copies at his/her discretion. This request can be treated as if I were making the request in person.

A copy of this release authorization is to be considered as legally binding as the original.

Dated: _____ Signed: _____

Subscribed and sworn before me, _____

The _____ day of _____, 20_____.

Notary Public _____

SEAL

My Commission Expires: _____

