

FILED

NOV. 22, 2019

CITY CLERK

APPROPRIATION NO. 32, 2019

AN ORDINANCE TO APPROPRIATE AN ADDITIONAL SUM OF MONEY FOR EXPENSES INCURRED DURING THE YEAR 2019.

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore:

BE IT ORDAINED by the Common Council of the City of Terre Haute, Vigo County, Indiana, that for the expenses of said municipal corporation the following additional sum of money is hereby appropriated and ordered set apart out of the fund herein named and for the purposes herein specified, subject to the laws governing the same:

		<u>AMOUNT REQUESTED</u>	<u>AMOUNT APPROPRIATED</u>
FROM:	Transit #0621-0062	\$86,000.00	\$86,000.00
TO:	Purchase of Vehicles (Transit) #0621-0062-04-444080	\$86,000.00	\$86,000.00
	<b>TOTAL</b>	<b>\$86,000.00</b>	<b>\$86,000.00</b>

Introduced by: O. Earl Elliott O. Earl Elliott, Councilman

Passed in open Council this 12TH day of DECEMBER, 2019.

Martha Crossen, Martha Crossen, President

ATTEST: Michelle L. Edwards Michelle L. Edwards, City Clerk

Presented by me to the Mayor this 13TH day of DECEMBER, 2019.

Michelle L. Edwards Michelle L. Edwards, City Clerk

Approved by me, the Mayor, this 13TH day of DECEMBER, 2019.

Duke A. Bennett Duke A. Bennett, Mayor

ATTEST: Michelle L. Edwards Michelle L. Edwards, City Clerk

**REQUEST FOR ADDITIONAL APPROPRIATION**

(For Approval by Mayor, Controller, and City Council)

This form is to be used when a department needs additional monies for a depleted line item or account. This form is also used for appropriations required by certain N/R accounts.

If a Department has sufficient monies in other line items to cover the funds needed in the depleted line item, a transfer of those monies should be made rather than an appropriation of new money.

DEPARTMENT or FUND Transit (0621-0062) DATE 11/15/19

FUND FROM WHICH APPROPRIATION IS TO BE MADE Transit Fund

<u>Dept or Fund</u>	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
TO: <u>0621-0062</u>	<u>04.444080</u>	<u>Purchase of Vehicles</u>	\$ <u>86,000.00</u>
TO: _____	_____	_____	\$ _____
TO: _____	_____	_____	\$ _____
TO: _____	_____	_____	\$ _____
<b>Total Amount to Be Appropriated</b>			<b>\$ 86,000.00</b>

Department Head Approval: \_\_\_\_\_ Date: \_\_\_\_\_  
(Forward to Mayor) Signature

Mayoral Approval: \_\_\_\_\_ Date 11-20-19  
(Forward to Controller) Signature *Mike A. Jones*

Controller Approval: \_\_\_\_\_ Date 11/15/19  
(Forward to Legal) Signature *Seslie A. Ellis*

Received by Legal: \_\_\_\_\_ Date \_\_\_\_\_  
Appropriation # 32

**DEPARTMENT HEAD:** Please attach a memorandum briefly detailing the need for this appropriation. Such information should include the specific services or products you intend to purchase.

# Memo

**To:** Mayor Duke Bennett  
**From:** Leslie Ellis, City Controller  
**Cc:** Debbie Hensley, Transit Director  
**Date:** November 15, 2019  
**Re:** Request to Appropriate Funds in the Transit Fund

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This appropriation is to budget reimbursed funds received from the Federal Government for the purchase of three buses. The total cost of the buses was \$167,484.00 The City received \$133,986.00 (80%) reimbursement in September. \$86,000.00 is the additional amount needed in the line item to cover the entire purchase.

The Request for Additional Appropriation Form is attached.

Please contact me with any questions.

Thank you.