

FILED

NOV. 22, 2019

CITY CLERK

RESOLUTION 20, 2019

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF TERRE HAUTE, INDIANA:

WHEREAS, There are insufficient funds in a certain account of the City Legal Department budget to meet current and anticipated expenditures within said Department, and;

WHEREAS, There are surplus funds in another account(s) of the same budget, said Accounts being within the appropriation heretofore made for the use of said Department.

BE IT THEREFORE RESOLVED: That the following transfers be made in the Accounts heretofore appropriated for the use of said Department:

FROM: 0101-0014-01-412020	Secretary	\$14,600.00
0101-0014-01-413010	Employer Social Security	\$ 2,000.00
0101-0014-01-413020	Employer Medicare	\$ 350.00
0101-0014-02-421010	Office Supplies	\$ 600.00
0101-0014-02-421050	Library Supplies	\$ 2,780.33
0101-0014-02-421080	Computer Supplies	\$ 1,000.00
TO: 0101-0014-03-439200	Settlement Payments	\$21,330.33
Total Amount to Be Transferred		<u>\$21,330.33</u>

Introduced by: O. Earl Elliott O. Earl Elliott, Councilman

Passed in open Council this 12TH day of DECEMBER, 2019.

Martha Crossen Martha Crossen, President

ATTEST: Michelle L. Edwards Michelle L. Edwards, City Clerk

Presented by me to the Mayor this 13TH day of DECEMBER, 2019.

Michelle L. Edwards Michelle L. Edwards, City Clerk

Approved by me, the Mayor, this 13TH day of DECEMBER, 2019.

Duke A. Bennett Duke A. Bennett, Mayor

ATTEST: Michelle L. Edwards Michelle L. Edwards, City Clerk

REQUEST FOR TRANSFER OF BUDGETED FUNDS

(For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPARTMENT or FUND: : Legal Department 0101-0014

DATE: _____

	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
FROM:	<u>0101-0014-01-412020</u>	<u>Secretary</u>	<u>\$14,600.00</u>
	<u>0101-0014-01-413010</u>	<u>Employer Social Security</u>	<u>\$ 2,000.00</u>
	<u>0101-0014-01-413020</u>	<u>Employer Medicare</u>	<u>\$ 350.00</u>
	<u>0101-0014-02-421010</u>	<u>Office Supplies</u>	<u>\$ 600.00</u>
	<u>0101-0014-02-421050</u>	<u>Library Supplies</u>	<u>\$ 2,780.33</u>
	<u>0101-0014-02-421080</u>	<u>Computer Supplies</u>	<u>\$ 1,000.00</u>
TO:	<u>0101-0014-03-439200</u>	<u>Settlement Payments</u>	<u>\$21,330.33</u>

Total Amount to Be Transferred \$ 21,330.33

Department Head Approval:  Date: 11/19/19
(Forward to Mayor) Signature

Mayoral Approval:  Date: 11-20-19
(Forward to Controller) Signature

Controller Approval: _____ Date: _____
(Forward to the Legal Department)

Received by Legal: _____ Resolution # 20
Date

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.



City of Terre Haute Legal Department

City Hall, Second Floor 17 Harding Avenue, Terre Haute, Indiana 47807
Darrell E. Felling II, City Attorney

MEMORANDUM

TO: Mayor Bennett
Leslie Ellis, City Controller

CC: City Council

FROM: Darrell E. Felling II, City Attorney

DATE: November 22, 2019

RE: *Appropriation*

This Appropriation of \$21,330.33 from various line items within the City Legal Department budget is to make up for unexpected shortcomings in the City Legal Settlement Payments budget.