

FILED

Oct. 28, 2019

CITY CLERK

APPROPRIATION NO. 23, 2019

AN ORDINANCE TO APPROPRIATE AN ADDITIONAL SUM OF MONEY FOR EXPENSES INCURRED DURING THE YEAR 2019.

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore:

BE IT ORDAINED by the Common Council of the City of Terre Haute, Vigo County, Indiana, that for the expenses of said municipal corporation the following additional sum of money is hereby appropriated and ordered set apart out of the fund herein named and for the purposes herein specified, subject to the laws governing the same:

		<u>AMOUNT REQUESTED</u>	<u>AMOUNT APPROPRIATED</u>
FROM:	Fire Prevention #0750-0000-0000	\$7,232.00	\$7,232.00
TO:	Subscription & Dues (Fire Prev.) #0750-0000-00-439.185	\$ 616.00	\$ 616.00
	Public Relations (Fire Prev.) #0750-0000-00-439.190	\$1,752.00	\$1,752.00
	Purchase of Equipment (Fire Prev.) #0750-0000-00-444.010	\$4,864.00	\$4,864.00
	TOTAL	\$7,232.00	\$7,232.00

Introduced by: O. Earl Elliott O. Earl Elliott, Councilman

Passed in open Council this 14TH day of NOVEMBER, 2019.

Martha Crossen, Martha Crossen, President

ATTEST: Michelle L. Edwards Michelle L. Edwards, City Clerk

Presented by me to the Mayor this 15TH day of NOVEMBER, 2019.

Michelle L. Edwards Michelle L. Edwards, City Clerk

Approved by me, the Mayor, this 15TH day of NOVEMBER, 2019.

Duke A. Bennett Duke A. Bennett, Mayor

ATTEST: Michelle L. Edwards Michelle L. Edwards, City Clerk

REQUEST FOR ADDITIONAL APPROPRIATION

(For Approval by Mayor, Controller, and City Council)

This form is to be used when a department needs additional monies for a depleted line item or account. This form is also used for appropriations required by certain N/R accounts.

If a Department has sufficient monies in other line items to cover the funds needed in the depleted line item, a transfer of those monies should be made rather than an appropriation of new money.

0750-00-0000

DEPARTMENT or FUND Fire Department DATE 10-21-2019

FUND FROM WHICH APPROPRIATION IS TO BE MADE Fire Inspection N/R

<u>Dept or Fund</u>	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
TO: <u>0750-00-0000</u>	<u>439.185</u>	<u>Subscription & Ques</u>	<u>\$ 616.00</u>
TO: <u>0750-00-0000</u>	<u>439.190</u>	<u>Public Relations</u>	<u>\$ 1752.00</u>
TO: <u>0750-0000</u>	<u>444.010</u>	<u>Purchase of Equip.</u>	<u>\$ 4,864.00</u>
TO: _____	_____	_____	\$ _____

Total Amount to Be Appropriated \$ 7,232.00

Department Head Approval: [Signature] Date: 10/21/19
(Forward to Mayor) Signature

Mayoral Approval: [Signature] Date: 10-22-19
(Forward to Controller) Signature

Controller Approval: _____ Date _____
(Forward to Legal) Signature

Received by Legal: _____ Appropriation # _____
Date

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this appropriation. Such information should include the specific services or products you intend to purchase.

City of Terre Haute



Duke A. Bennett
Mayor

FIRE DEPARTMENT

Bureau of Fire Prevention
25 Spruce St.
Terre Haute, IN 47807
812-244-2803-Main Line
812-244-2860-Bureau of Fire Prevention
812-244-2710-Office
812-234-0924-Facimile
812-208-2961-Mobile

Norman E. Loudermilk, CFI, CFEL, CVFI, CII
Assistant Chief/Fire Marshal
Norm.Loudermilk@terrehaute.in.gov

October 21, 2019

RE: Appropriations from the Fire Prevention Non-Reverting Account

To All,

Greetings! This memo is an explanation for a request that I have filed for appropriations from the Terre Haute Fire Prevention Non-Reverting fund into three (3) different line items. Currently we have over \$17, 000.00 in that fund.

The first line item is for the Subscription and Dues for \$616.00. This line item fell short due to the high level of training and qualifications that the Deputy Fire Marshals are required to attain.

The second line item is for the Purchase of Equipment for \$4,854.00. This will be used for the purchase of a new utility trailer to transport our inflatable obstacle course and fire safety house. These two props are used extensively during the Fire Prevention events throughout the year.

The last line item would be Public Relation for \$1,752.00 for all of the fire prevention material that we have been using and will continue to use throughout the year for public education.

If you have any questions please feel free to contact me.

Thank you,



Norman E. Loudermilk, CFI, CFEI, CVFI, CII
Assistant Chief/Fire Marshal



Division of Inspections/Prevention/Investigations
25 Spruce St.
Terre Haute, IN 47807
812-244-2860-Division Main Line
812-244-2710-Office
812-234-0924-Facimile
812-208-2961-Mobile