

APPROPRIATION NO. 20, 2019

AN ORDINANCE TO APPROPRIATE AN ADDITIONAL SUM OF MONEY FOR EXPENSES INCURRED DURING THE YEAR 2019.

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore:

BE IT ORDAINED by the Common Council of the City of Terre Haute, Vigo County, Indiana, that for the expenses of said municipal corporation the following additional sum of money is hereby appropriated and ordered set apart out of the fund herein named and for the purposes herein specified, subject to the laws governing the same:

		<u>AMOUNT REQUESTED</u>	<u>AMOUNT APPROPRIATED</u>
FROM:	Police/LIT (Other Revenue) #0751-0017-00-390.010	\$6,000.00	\$6,000.00
TO:	Purchase of Equipment (Police) #0751-0017-04-444.010	\$6,000.00	\$6,000.00
	TOTAL	\$6,000.00	\$6,000.00

Introduced by: *O. Earl Elliot* Earl Elliot, Councilman

Passed in open Council this 7TH day of NOVEMBER, 2019.

Martha Cross, Martha Crossen, President

ATTEST: *Michelle L. Edwards* Michelle L. Edwards, City Clerk

Presented by me to the Mayor this 15TH day of NOVEMBER, 2019.

Michelle L. Edwards Michelle L. Edwards, City Clerk

Approved by me, the Mayor, this 15TH day of NOVEMBER, 2019.

Duke A. Bennett Duke A. Bennett, Mayor

ATTEST: *Michelle L. Edwards* Michelle L. Edwards, City Clerk

REQUEST FOR ADDITIONAL APPROPRIATION

(For Approval by Mayor, Controller, and City Council)

This form is to be used when a department needs additional monies for a depleted line item or account. This form is also used for appropriations required by certain N/R accounts.

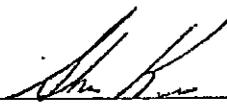
If a Department has sufficient monies in other line items to cover the funds needed in the depleted line item, a transfer of those monies should be made rather than an appropriation of new money.

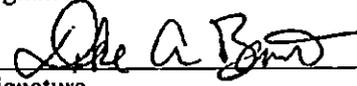
DEPARTMENT or FUND: Police LIT DATE: 8/28/2019

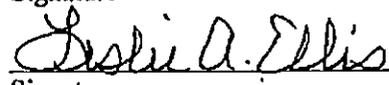
FUND FROM WHICH APPROPRIATION IS TO BE MADE: 0751-0017-00-390.010

<u>DEPT or FUND</u>	<u>Account #</u>	<u>Account Name:</u>	<u>Amount:</u>
TO: <u>Police LIT</u>	<u>0751-0017-04-444.010</u>	<u>Purchase of Equipment</u>	<u>\$6,000.00</u>
TO: _____	_____	_____	_____
TO: _____	_____	_____	_____
TO: _____	_____	_____	_____

Total Amount to be Appropriated: \$6,000.00

Department Head Approval:  Date: 9-4-2019
(Forward to Mayor) Signature

Mayoral Approval:  Date: 9-6-19
(Forward to Controller) Signature

Controller Approval:  Date: 9/6/19
(Forward to Legal) Signature

Received by Legal: _____ Date _____
Appropriation # 20

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this appropriation. Such information should include the specific services or products you intend to purchase.

TERRE HAUTE

A LEVEL ABOVE

To: City of Terre Haute
Mayor's Office
Controller's Office
Legal Department

From: Sgt. Stephen Lockard
Administrative Sergeant

Shawn Keen
Chief of Police

Re: Appropriation Request

Date: August 28, 2019

The Police Department is requesting an appropriation of \$6,000.00 from Other Revenue 0751-0017-00-390.010 to Purchase of Equipment 0751-0017-04-444. *ofo*. On August 27, 2019 the Terre Haute Police Department received a check for \$6,000.00, as part of the 2019 Drug Free Community Fund Grant, to be utilized by the Vigo County Drug Task Force. This check was posted to Other Revenue 0751-0017-00-390.010 upon receipt.

This appropriation request is to permit the use of these funds by officers of the Terre Haute Police Department assigned to the Vigo County Drug Task Force for the purchase of specialty/covert equipment.

Respectfully submitted,



Shawn Keen
Chief of Police

CITY OF
TERRE HAUTE
POLICE
DEPARTMENT

1211 Wabash Avenue
Terre Haute, IN 47807

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Fax: 812.232.9002

www.terrehaute.IN.gov

BOB V. BENNETT
Mayor

DAVID L. HUPEN
Chief of Police

MARK L. HERRING
Assistant Chief / Operations

STEVE H. WARDEN
Assistant Chief / Investigations

ACCOUNTS PAYABLE VOUCHER

VIGO COUNTY, INDIANA:

An invoice or bill to be properly itemized must show: kind of service, where performed, dates service rendered, by whom, rates per day, number of hours, rate per hour, number of units, price per unit, etc.

Payee Vendor No. 003515	Federal ID Number 0
Name Terre Haute Police Dept	On Account of App # [REDACTED]
Address 2211 Wabash Av	Appropriation For Operating Expenses
City Terre Haute IN 47807	Terms
	Date Due September 4, 2019

Invoice Date	Invoice Number	Description (Or note attached invoice(s) or bill(s))	Amount
8/20/2019		Drug Free Community Fund Grant	6,000.00
Total Amount Due			6,000.00

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and that the materials or services itemized thereon for which charge is made were ordered and received.

August 20, 2019



 Signature

 Title

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and I have audited same in accordance with IC 5-11-10-2.

Date _____
County Auditor

VOUCHER NO. _____

WARRANT NO. _____