

FILED  
9-24-2020  
CITY CLERK

**APPROPRIATION NO. 20, 2020**

AN ORDINANCE TO APPROPRIATE AN ADDITIONAL SUM OF MONEY FOR EXPENSES INCURRED DURING THE YEAR 2020.

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore:

BE IT ORDAINED by the Common Council of the City of Terre Haute, Vigo County, Indiana, that for the expenses of said municipal corporation the following additional sum of money is hereby appropriated and ordered set apart out of the fund herein named and for the purposes herein specified, subject to the laws governing the same:

		<u>AMOUNT REQUESTED</u>	<u>AMOUNT APPROPRIATED</u>
FROM:	Public Safety LIT #0751-0017	\$44,795.00	\$44,795.00
TO:	Purchase of Equip (Police/LIT) #0751-0017-04-444010	\$44,795.00	\$44,795.00
	<b>TOTAL</b>	<b>\$44,795.00</b>	<b>\$44,795.00</b>

Introduced by: \_\_\_\_\_ O. Earl Elliott, Councilman

Passed in open Council this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_, George Azar, President

ATTEST: \_\_\_\_\_ Michelle L. Edwards, City Clerk

Presented by me to the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_ Michelle L. Edwards, City Clerk

Approved by me, the Mayor, this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_ Duke A. Bennett, Mayor

ATTEST: \_\_\_\_\_ Michelle L. Edwards, City Clerk

**REQUEST FOR ADDITIONAL APPROPRIATION**

(For Approval by Mayor, Controller, and City Council)

This form is to be used when a department needs additional monies for a depleted line item or account. This form is also used for appropriations required by certain N/R accounts.

If a Department has sufficient monies in other line items to cover the funds needed in the depleted line item, a transfer of those monies should be made rather than an appropriation of new money.

DEPARTMENT or FUND: Police/LIT DATE: 9/9/2020

FUND FROM WHICH APPROPRIATION IS TO BE MADE: PS LIT : 0751-0017

<u>DEPT or FUND</u>	<u>Account #</u>	<u>Account Name:</u>	<u>Amount:</u>
TO: <u>Police/LIT</u>	<u>0751-0017-04-444.010</u>	<u>Purchase of Equipment</u>	<u>\$44,795.00</u>
TO: _____	_____	_____	_____
TO: _____	_____	_____	_____
TO: _____	_____	_____	_____
<b>Total Amount to be Appropriated:</b>			<u>\$44,795.00</u>

Department Head Approval: [Signature] Date: 9-10-20  
(Forward to Mayor) Signature

Mayoral Approval: [Signature] Date: 9-10-20  
(Forward to Controller) Signature

Controller Approval: [Signature] Date: 9/10/20  
(Forward to Legal) Signature

Received by Legal: \_\_\_\_\_ Date \_\_\_\_\_ Appropriation # 20

**DEPARTMENT HEAD:** Please attach a memorandum briefly detailing the need for this appropriation. Such information should include the specific services or products you intend to purchase.

# TERRE HAUTE

A LEVEL ABOVE

To: Mayor Duke Bennett  
Controller Leslie Ellis  
City Legal  
Terre Haute City Council

From: Shawn Keen  
Chief of Police

CITY OF  
TERRE HAUTE  
POLICE  
DEPARTMENT

Re: Request for Appropriation of Funds

Date: September 9, 2020

1211 Wabash Avenue  
Terre Haute, IN 47807

Phone: 812.238.1661  
Fax: 812.232.9002

[www.terrehaute.IN.gov](http://www.terrehaute.IN.gov)

DUKE A. BENNETT  
*Mayor*

SHAWN KEEN  
*Chief of Police*

MARC ELDRED  
*Assistant Chief / Operations*

MATTHEW CARDEN  
*Assistant Chief / Investigations*

The Police department is requesting an appropriation of funds received from the public sale of surplus and decommissioned vehicles. \$44,795.00 in revenue was generated from this sale, held via public auction through Wolfe's Auto Auction on August 18, 2020, which was posted to Other Revenue 0751-00017-00-390.010.

The Police department is requesting that this revenue be appropriated to Purchase of Equipment 0751-0017-04-444.010, to cover an anticipated deficit, and to be used in part to fund the purchase of equipment used in the upfitting of the department's incoming replacement prisoner transport vehicle. A portion of the deficit within the Purchase of Equipment line was anticipated during planning of the department's 2020 budget, as was an amount of revenue generated from the above described sale of surplus vehicles, which would cover that anticipated deficit. With the sale of vehicles generating more revenue than anticipated, a portion of said revenue is requested to be utilized toward the funding of the prisoner transport vehicle.

This transport vehicle will be equipped with segregated containment units with dedicated heating and cooling system, as well as real-time audio/visual monitoring system to allow the vehicle's operator(s) to monitor the well-being of prisoners detained within. The Vigo County Prosecutor's office has agreed to fund the purchase of the vehicle itself.

Respectfully submitted,



Shawn Keen  
Chief of Police