

FILED  
9-24-2020  
CITY CLERK

**APPROPRIATION NO. 23, 2020**

AN ORDINANCE TO APPROPRIATE AN ADDITIONAL SUM OF MONEY FOR EXPENSES INCURRED DURING THE YEAR 2020.

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore:

BE IT ORDAINED by the Common Council of the City of Terre Haute, Vigo County, Indiana, that for the expenses of said municipal corporation the following additional sum of money is hereby appropriated and ordered set apart out of the fund herein named and for the purposes herein specified, subject to the laws governing the same:

|       |   | <u>AMOUNT<br/>REQUESTED</u> | <u>AMOUNT<br/>APPROPRIATED</u> |
|-------|---|-----------------------------|--------------------------------|
| FROM: | Federal Grant (Police)<br>#0306-0000      | \$11,100.07                 | \$11,100.07                    |
| TO:   | THPD Continuing Ed (Police)<br>#0233-0025 | \$11,100.07                 | \$11,100.07                    |
|       | <b>TOTAL</b>                              | <b>\$11,100.07</b>          | <b>\$11,100.07</b>             |

Introduced by: \_\_\_\_\_ O. Earl Elliott, Councilman

Passed in open Council this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_, George Azar, President

ATTEST: \_\_\_\_\_ Michelle L. Edwards, City Clerk

Presented by me to the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_ Michelle L. Edwards, City Clerk

Approved by me, the Mayor, this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_ Duke A. Bennett, Mayor

ATTEST: \_\_\_\_\_ Michelle L. Edwards, City Clerk

# REQUEST FOR ADDITIONAL APPROPRIATION

(For Approval by Mayor, Controller, and City Council)

This form is to be used when a department needs additional monies for a depleted line item or account. This form is also used for appropriations required by certain N/R accounts.

If a Department has sufficient monies in other line items to cover the funds needed in the depleted line item, a transfer of those monies should be made rather than an appropriation of new money.

DEPARTMENT or FUND: Police DATE: 9/8/2020

FUND FROM WHICH APPROPRIATION IS TO BE MADE: Federal Grant 0306-0000

| <u>DEPT or FUND</u>                     | <u>Fund#</u>     | <u>Fund Name:</u>         | <u>Amount:</u>     |
|---|------------------|---------------------------|--------------------|
| TO: <u>Police</u>                       | <u>0233-0025</u> | <u>THPD Continuing Ed</u> | <u>\$11,100.07</u> |
| TO: _____                               | _____            | _____                     | _____              |
| TO: _____                               | _____            | _____                     | _____              |
| TO: _____                               | _____            | _____                     | _____              |
| <b>Total Amount to be Appropriated:</b> |                  |                           | <u>\$11,100.07</u> |

Department Head Approval: [Signature] Date: 9-9-20  
(Forward to Mayor) Signature

Mayoral Approval: [Signature] Date: 9-10-20  
(Forward to Controller) Signature

Controller Approval: [Signature] Date: 9/20/20  
(Forward to Legal) Signature

Received by Legal: \_\_\_\_\_ Date \_\_\_\_\_  
Appropriation # \_\_\_\_\_

**DEPARTMENT HEAD:** Please attach a memorandum briefly detailing the need for this appropriation. Such information should include the specific services or products you intend to purchase.

# TERRE HAUTE

A LEVEL ABOVE

To: Mayor Duke Bennett  
Controller Leslie Ellis  
City Legal  
Terre Haute City Council

From: Shawn Keen  
Chief of Police

Re: Request for Appropriation of Funds

Date: September 8, 2020

CITY OF  
TERRE HAUTE  
POLICE  
DEPARTMENT

1211 Wabash Avenue  
Terre Haute, IN 47807

Phone: 812.238.1661  
Fax: 812.232.9002

[www.terrehaute.IN.gov](http://www.terrehaute.IN.gov)

DUKE A. BENNETT  
Mayor

SHAWN KEEN  
Chief of Police

MARC ELDRED  
Assistant Chief / Operations

MATTHEW CARDEN  
Assistant Chief / Investigations

The Police Department is requesting an appropriation of funds totaling \$11,100.07, received as part of the FY2019 Edward J. Byrne Memorial Justice Assistance Grant (JAG). Funds were received from the Department of Justice via ACH transfer on September 4, 2020 and posted to Federal Grant 0306-0000-00-330.060.

This appropriation is requested for reimbursement Police department's THPD Continuing Education fund 0233-0025 for expenditures made as approved by the grant, described as follows:

|  |                    |
|--|--------------------|
| <b>Vigo County Veteran's Treatment Court:</b><br>(reimbursement of participant drug screens) | <b>\$1,999.20</b>  |
| <b>THPD/Crossmatch Technologies:</b><br>(purchase of digital fingerprinting systems)         | <b>\$9,100.87</b>  |
| <b>Total Reimbursement:</b>  | <b>\$11,100.07</b> |

Respectfully submitted,

Shawn Keen  
Chief of Police



# Grant Payment Request System (GPRS)

## Create Payment Request

08/28/2020 3:36:44 PM

stephen.lockard@terrehaute.in.gov

Award at a Glance (2019-DJ-BX-0422)

**Vendor Number:** 356001211

**Award Amount:** 11,907.00

**Total Funds Requested:** \$0.00

**Pending Payment Requests:** 11,100.07

**Hold Amount:** \$0.00

**Funds Available:** 806.93

**Vendor Name:** TERRE HAUTE CITY OF

**FFR (SF 425):** 06/30/2020

**Special Condition:** NO

**Award Begin Date:** 10/01/2018

**Award End Date:** 03/30/2021

### Create Payment Request

Payment request in the amount of \$11,100.07 certified and submitted successfully.

**Draw Type:** Reimburse

**Expense Claim Begin Date:**

**Expense Claim End Date:**

**Requested Payment Amount:**

Please read the full text by scrolling through to the bottom, then certify your acceptance of payment request terms by clicking the "I Agree, Submit" button.