

FILED
10-8-2020
CITY CLERK

RESOLUTION 14, 2020

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF TERRE HAUTE, INDIANA:

WHEREAS, There are insufficient funds in a certain account of the Engineering Department budget to meet current and anticipated expenditures within said Department, and;

WHEREAS, There are surplus funds in another account of the same budget, said Accounts being within the appropriation heretofore made for the use of said Department.

BE IT THEREFORE RESOLVED: That the following transfers be made in the Accounts heretofore appropriated for the use of said Department:

FROM: #0751-0017-02-422010	PS LIT – PD Gasoline	\$34,400.00
TO: #0751-0017-03-432010	PS LIT – PD Services Contractual	\$15,500.00
#0751-0017-04-444010	PS LIT- PD Purchase of Equipment	\$18,900.00
TOTAL		\$34,400.00

Introduced by: _____ O. Earl Elliott, Councilman

Passed in open Council this _____ day of _____, 2020.

_____ George Azar, President

ATTEST: _____ Michelle L. Edwards, City Clerk

Presented by me to the Mayor this _____ day of _____, 2020.

_____ Michelle L. Edwards, City Clerk

Approved by me, the Mayor, this _____ day of _____, 2020.

_____ Duke A. Bennett, Mayor

ATTEST: _____ Michelle L. Edwards, City Clerk

REQUEST FOR TRANSFER OF BUDGETED FUNDS

(For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPARTMENT or FUND: PS LIT – PD (0751-0017)

DATE: 9/24/20

	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
FROM:	<u>02-422010</u>	<u>Gasoline</u>	\$ <u>34,400.00</u>
TO:	<u>03-432010</u>	<u>Services Contractual</u>	\$ <u>15,500.00</u>
TO:	<u>04-444010</u>	<u>Purchase of Equipment</u>	\$ <u>18,900.00</u>
FROM:	_____	_____	\$ _____
TO:	_____	_____	\$ _____
FROM:	_____	_____	\$ _____
TO:	_____	_____	\$ _____

Total Amount to Be Transferred \$ 34,400.00

Department Head Approval: [Signature] Date: 9-24-20
(Forward to Mayor) Signature

Mayoral Approval: [Signature] Date: 9-30-20
(Forward to Controller) Signature

Controller Approval: [Signature] Date: 9/30/20
(Forward to the Legal Department)

Received by Legal: _____ Resolution # _____
Date

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.



To: Mayor Duke Bennett
Controller Leslie Ellis
City Legal

From: Shawn Keen
Chief of Police

Re: Request for Transfer of Funds

Date: September 24, 2020

CITY OF
TERRE HAUTE
POLICE
DEPARTMENT

1211 Wabash Avenue
Terre Haute, IN 47807

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DUKE A. BENNETT
Mayor

SHAWN KEEN
Chief of Police

MARC ELDRED
Assistant Chief / Operations

MATTHEW GARDEN
Assistant Chief / Investigations

The Police Department is requesting an transfer of funds, totaling \$34,400.00 from Gasoline 02-422.010 to Services Contractual 03-432.010 (\$15,500.00) and Purchase of Equipment 04-444.010 (\$18,900.00).

The Police department's budgeted Gasoline line is projected to have a year-end surplus, believed to be due in large part to the COVID-19 pandemic. The department is requesting to utilize a portion of that projected surplus to cover anticipated deficits as follows:

Services Contractual 03-432.010 (\$15,500.00) due to substantially increased legal fees associated with the department's Merit Commission and several personnel issues that have arisen throughout the year, unforeseen veterinary expenditures for the department's K9's, and the addressing of environmental concerns and safety repairs to the department's firing range.

Purchase of Equipment 04-444.010 (\$18,900.00) to offset expenditures associated with equipment needs for the department's incoming prisoner transport vehicle, copier replacement costs for six (6) copiers, and for the purchase of several new speed control/radar signs which will be utilized by the department's traffic division to monitor traffic flow and vehicle speeds.

Respectfully submitted,

Shawn Keen
Chief of Police