

FILED

NOV 17 2023

CITY CLERK

RESOLUTION 14, 2023

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF TERRE HAUTE, INDIANA:

WHEREAS, There are insufficient funds in a certain account(s) of the General Fund budget to meet current and anticipated expenditures within said Department, and;

WHEREAS, There are surplus funds in another account of the same budget, said Accounts being within the appropriation heretofore made for the use of said Department.

BE IT THEREFORE RESOLVED: That the following transfers be made in the Accounts heretofore appropriated for the use of said Department:

FROM: #0101-0041-01-412129	Overtime (EPD)	\$5,455.00
TO: #0101-0041-03-433020	Postage (EPD)	\$5,455.00
FROM: #0101-0041-01-412129	Overtime (EPD)	\$ 610.00
TO: #0101-0041-03-434010	Printing (EPD)	\$ 610.00
FROM: #0101-0041-01-412129	Overtime (EPD)	\$ 35.00
TO: #0101-0041-03-437010	Equipment Repair & Maint (EPD)	\$ 35.00
FROM: #0101-0041-01-412129	Overtime (EPD)	\$ 140.00
TO: #0101-0041-03-437030	Vehicle Repair & Maint (EPD)	\$ 140.00

**TOTAL \$6,240.00**

Introduced by: Cheryl Loudermilk Cheryl Loudermilk, Councilman

Passed in open Council this 7<sup>th</sup> day of December, 2023.

Curtis DeBaun Curtis DeBaun, President

ATTEST: Michelle L. Edwards Michelle L. Edwards, City Clerk

Presented by me to the Mayor this 8<sup>th</sup> day of December, 2023.

Michelle L. Edwards Michelle L. Edwards, City Clerk

Approved by me, the Mayor, this 8<sup>th</sup> day of December, 2023.

Duke A. Bennett Duke A. Bennett, Mayor

ATTEST: Michelle L. Edwards Michelle L. Edwards, City Clerk

**REQUEST FOR TRANSFER OF BUDGETED FUNDS**

(For Approval by Mayor, Controller, and City Council)

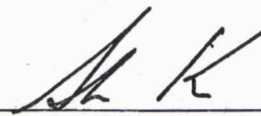
This form is to be used when the requested transfer is between two major classifications.

DEPARTMENT or FUND: GF 0101-0041

DATE: 11/14/2023

	<u>Account #</u>	<u>Account Name:</u>	<u>Amount:</u>
FROM:	<u>01-412129</u>	<u>Overtime</u>	<u>\$5,455.00</u>
TO:	<u>03-433020</u>	<u>Postage</u>	<u>\$5,455.00</u>
FROM:	<u>01-412129</u>	<u>Overtime</u>	<u>\$610.00</u>
TO:	<u>03-434010</u>	<u>Printing</u>	<u>\$610.00</u>
FROM:	<u>01-412129</u>	<u>Overtime</u>	<u>\$35.00</u>
TO:	<u>03-437010</u>	<u>Equipment Repair &amp; Maintenance</u>	<u>\$35.00</u>
FROM:	<u>01-412129</u>	<u>Overtime</u>	<u>\$140.00</u>
TO:	<u>03-437030</u>	<u>Vehicle Repair &amp; Maintenance</u>	<u>\$140.00</u>
<b>Total Amount to be Transferred:</b>			<u>\$6,240.00</u>

Department Head Approval:  
(Forward to Mayor)

  
\_\_\_\_\_  
Signature

Date: 11-15-23

Mayoral Approval:  
(Forward to Controller)

\_\_\_\_\_  
Signature

Date \_\_\_\_\_

Controller Approval:  
(Forward copy of approval to Department Head)

\_\_\_\_\_  
Signature

Date \_\_\_\_\_

**DEPARTMENT HEAD:** Please attach a memorandum briefly detailing the need for this resolution. Such information should include specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.

# TERRE HAUTE

A LEVEL ABOVE

To: City of Terre Haute  
Office of the Controller  
Mayor Duke Bennett

From: Lt. Stephen Lockard  
Shawn Keen – Chief of Police  
Police Department

Re: Request for Transfer(s) of Budgeted Funds between Series  
Environmental Protection Division (EPD) 0041

Date: November 14, 2023

CITY OF  
TERRE HAUTE  
POLICE  
DEPARTMENT

222 S. 7<sup>th</sup> Street  
Terre Haute, IN 47807

Phone: 812.238.1661  
Fax: 812.232.9002

[www.terrehaute.IN.gov](http://www.terrehaute.IN.gov)

DUKE A. BENNETT  
*Mayor*

SHAWN KEEN  
*Chief of Police*

MATTHEW GARDEN  
*Assistant Chief / Investigations*

MICHAEL MIKULY  
*Assistant Chief / Operations*

The police department is submitting the attached request for transfer of budgeted funds between series in the Environmental Protection Division budget, in an effort to reconcile a projected year end deficit lines. The department is requesting the transfer of \$6,240 in unused funds from 01-412129 Overtime to the following lines:

\$5,455.00 to Postage 03-433020 (deficit attributed to legal notification requirements)  
\$610.00 to Printing 03-434010 (deficit attributed printing of additional legal notices)  
\$35.00 Equipment Repair & Maintenance 03-437010  
\$140.00 Vehicle Repair & Maintenance 03-437030

Respectfully,



Shawn Keen  
Chief of Police