RESOLUTION 37, 2024

CITY CLERK

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF TERRE HAUTE, INDIANA:

WHEREAS, There are insufficient funds in a certain account(s) of the **Mayor's Office**General Fund budget to meet current and anticipated expenditures within said Department, and;

WHEREAS, There are surplus funds in another account of the same budget, said Accounts being within the appropriation heretofore made for the use of said Department.

BE IT THEREFORE RESOLVED: That the following transfers be made in the Accounts heretofore appropriated for the use of said Department:

FROM: #0101-0001-01-412012	Administrative Assistant	\$219.00
TO: #0101-0001-03-432020	Instruction	\$219.00
TOTAL		\$219.00
Introduced by: Cherif	Duder sulk Che	eryl Loudermilk, Councilman
Passed in open Council this	day of <u>becember</u>	, 2024.
Jams ATTEST! Michelle	ny Boland Keelward	Tammy Boland, President Michelle L. Edwards, City Clerk
Presented by me to the Mayor this _ato'clock.	12 day of De	cember, 2024
Michelle X	Edward	_ Michelle L. Edwards, City Clerk
Approved by me, the Mayor, this	day of De	cember, 2024.
ATTEST: Michelle	12/	Brandon C. Sakbun, Mayor Michelle L. Edwards, City Clerk

REQUEST FOR TRANSFER OF BUDGETED FUNDS (For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPART	MENT or FUND: Mayor			
DATE;	11/20/2024			
FROM:	Account # 0101-0001-01-412012	Acco Administrative Assista	unt Name: nt	<u>Amount:</u> 219.00
TO:	0101-0001-03-432020	Instruction		219.00
FROM:				
TO:			****	
FROM:				
TO:				
FROM:			W	· · · · · · · · · · · · · · · · · · ·
TO:				
		Total .	Amount to be Transferred:	219.00
Department (Forward to M	Head Approval: Sign	nature	Date:	
Mayoral Ap		nature	Date 11/20	124
Controller A	approval: of approval to Department Head) Sign	Jessia Mone	Date 11/20/20	+
Received by	City Legal:	20-24	Resolution #3	7

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this resolution. Such information should include specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.



City of Terre Haute

City Hali, 17 Harding Avenue, Terre Haute, Indiana 47807

MEMORANDUM

TO:

City Council

FROM:

Mayor Sakbun

DATE:

November 20, 2024

RE:

Transfer of Budgeted Funds

I am requesting a transfer of budgeted funds from Admin Assistant to Instruction in the Mayor's budget.