RESOLUTION 26, 2024

CITY CLERK

\$1,000.00

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF TERRE HAUTE, INDIANA:

WHEREAS, There are insufficient funds in a certain account(s) of the **Human Relations** Commission (0101-0015) budget to meet current and anticipated expenditures within said Department, and;

WHEREAS, There are surplus funds in another account of the same budget, said Accounts being within the appropriation heretofore made for the use of said Department.

BE IT THEREFORE RESOLVED: That the following transfers be made in the Accounts heretofore appropriated for the use of said Department:

FROM: #0101-0015-03-432010 Services Contractual

10:	#0101-0015-04-444010	Purchase of Equipment	\$1,000.00			
FROM:	#0101-0015-03-432020	Instruction	\$800.00			
TO:	#0101-0015-02-421010	Office Supplies	\$800.00			
TOTAL			\$1,800.00			
Introduced by: Cheryl Loudermilk, Councilman						
Passed i	n open Council this	day of NO	Vember, 2024.			
	Jamm	y Boland	_ Tammy Boland, President			
ATTES	t:Michelle X	Edward	Michelle L. Edwards, City Clerk			
Presente	ed by me to the Mayor this _	18th day of Mou	vember, 2024			
		devard	Michelle L. Edwards, City Clerk			
Approve	ed by me, the Mayor, this	845 day of <u>No</u>	vember, 2024			
		3	Brandon C. Sakbun, Mayor			
ATTES	r: Michelle.	Leelward	Michelle L. Edwards, City Clerk			

REQUEST FOR TRANSFER OF BUDGETED FUNDS (For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPART	MENT or FUND: Human Re	elations Commission		
DATE:	10/11/24			
FROM:	Account # 0101-0015-03-432010	Account 1 Services Contractual	Name:	\$ 1000
TO;	0101-0015-04-444010	Purchase of Equipment		\$1000
FROM;	0101-0015-03-432020	Instruction		\$ 800
TO:	0101-0015-02-421010	Office Supplies		× 800
FROM: TO:				
FROM:		,		
		Total Amo	unt to be Transferred:	\$ 1800
			×	
(Forward to M Mayoral Ap	proval:	ature	Date: 10-11-24	
(Forward to Co Controller A (Forward copy		Hoonin Aronni appre	Date 10/17/2	2 4
Received by	Clty Legal:	10-17-24	Resolution #	0

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this resolution. Such information should include specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.

To: Members of the Terre Haute City Council

From: Anne-Therese Ryan, Human Relations Commission Director

Date: October 18, 2024

Re: Human Relations Commission – Request for Transfer of Budgeted Funds

The Terre Haute Human Relations Commission is requesting approval for the transfer of \$1,000.00 from Services Contractual to Purchase of Equipment and \$800.00 from Instruction to Office Supplies. The Commission will use the \$1000.00 in Purchase of Equipment to buy technology, including a TV, stand, and camera, to better host meetings and virtual guests. The Commission will use the \$800.00 in Office Supplies to purchase replacement toner for our small office printer.