

**GENERAL ORDINANCE NO. 12, 2016**

AN ORDINANCE AMENDING CHAPTER 4, ARTICLE 15, SECTION 4-226 OF THE *TERRE HAUTE CITY CODE*.

WHEREAS, the Common Council has identified an outdated and contradictory portion of *Terre Haute City Code*;

WHEREAS, the Common Council strives to maintain an accurate and harmonious municipal code;

WHEREAS, the Common Council finds it necessary to amend the *Code* from time to time in order to provide clarification in its application; and

WHEREAS, pursuant to I.C. § 6-1.1-12.1, et. seq., a designating body may impose a fee for filing a designation application for a person requesting the designation of a particular area as an economic revitalization area, the Common Council finds it prudent to establish a non-refundable filing fee for an application for tax abatement.

NOW, THEREFORE, BE IT HEREBY ORDAINED by the Common Council of the City of Terre Haute, Indiana, that:

SECTION 1. *Terre Haute City Code* Chapter 4, Article 15, Section 4-226 is hereby amended by addition of the underlined text and deletion of the stricken text as follows:

**Sec. 4-226    Instructions for Filing Tax Abatement Resolutions.<sup>1</sup>**

Tax abatements require these items to be completed:

- a.     The resolution on 8½” x 11” paper.
- b.     The final action statement on 8½” x 11” paper.
- c.     The petition on 8½” x 11” paper.
- d.     The statement of benefits form currently prescribed by the State of Indiana.
- e.     The program application forms currently prescribed by the City of Terre Haute.

Eleven (11) copies plus the originals are needed for each item. The material should be stapled together in the above order. The resolution, final action, and petition must contain the

---

<sup>1</sup> Editor's Note: Tax abatement policies are on file in the Office of the City Clerk and available for public inspection during regular business hours.

following statement and information: THIS INSTRUMENT PREPARED BY: (NAME), (ADDRESS). See the signature format below.

After the packets have been prepared, and prior to filing with the Clerk's Office, the petitioner or petitioner's attorney shall obtain the signature of a council person as required. Once all steps have been completed the packets must they should be brought directly to the City Clerk's Office; there are no filing fees and no recording fees.

A non-refundable filing fee of Five Hundred Dollars (\$500.00) will be assessed for each property tax abatement request filed. Payment, in a form accepted by the Clerk's office, shall accompany all submitted applications.

The City Clerk's Office will arrange a notice for posting and publication. You will be billed for publication costs as soon as the newspaper has billed the City Clerk's Office.

~~Sunshine meetings of the Council are the first Thursday of the month; regular meetings are the second Thursday. To be considered for adoption, tax abatements need to be filed with the City Clerk by 2:00 P.M. on the first Thursday of the month. If adopted, final action will be taken at the regular meeting the following month.~~

Introduced by: Todd Nation Todd Nation, Councilman

Passed in open Council this 8<sup>th</sup> day of September, 2016.

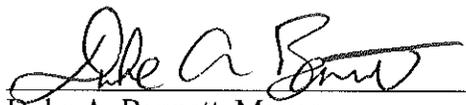
Todd Nation  
Todd Nation, President

ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk

Presented by me to the Mayor this 9<sup>th</sup> day of September, 2016.

Charles P. Hanley  
Charles P. Hanley, City Clerk

Approved by me, the Mayor, this 9<sup>th</sup> day of SEPTEMBER, 2016.



Duke A. Bennett, Mayor

ATTEST:



Charles P. Hanley, City Clerk