

FILED
JUN 27 2013
CITY CLERK

RESOLUTION NO. 13, 2013

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF TERRE HAUTE, INDIANA:

WHEREAS, There are insufficient funds in a certain account of the Engineering Non-Reverting budget #0292-0042 to meet current and anticipated expenditures within said Department, and,

WHEREAS, There are surplus funds in another account of the same budget, said Accounts being within the appropriation heretofore made for the use of said Department.

BE IT THEREFORE RESOLVED: That the following transfer be made in the Account heretofore appropriated for the use of said Department:

FROM: #01-412.105	TO: #01-412.129
Part Time Employees \$120.00	Overtime \$120.00
Total \$120.00	\$120.00

Introduced by: Todd Nation Todd Nation, Councilman

Passed in open Council this 18th day of July, 2013.

Norman Loudermilk Norman Loudermilk, President

ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk

Presented by me to the Mayor this 19th day of July, 2013.

Charles P. Hanley Charles P. Hanley, City Clerk

Approved by me, the Mayor, this 19th day of July, 2013.

Duke A. Bennett Duke A. Bennett, Mayor

ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk

REQUEST FOR TRANSFER OF BUDGETED FUNDS

(For Approval by Mayor and Controller; ~~No Council Action Needed~~)

This form is to be used when the requested transfer is between two line items in the same major classification.

DEPARTMENT or FUND: ENGINEERING NON-REVERTING 0292-0042

DATE: _____

	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
FROM:	<u>01-412.105</u>	<u>PART TIME EMPLOYEES</u>	<u>\$ \$120.00</u>
TO:	<u>01-412.129</u>	<u>OVERTIME</u>	<u>\$ \$120.00</u>
FROM:	_____	_____	\$ _____
TO:	_____	_____	\$ _____
FROM:	_____	_____	\$ _____
TO:	_____	_____	\$ _____
FROM:	_____	_____	\$ _____
TO:	_____	_____	\$ _____

Total Amount to Be Transferred \$ 120.00

Department Head Approval: Chris Eri Date: 6/5/13
(Forward to Mayor) Signature

Mayoral Approval: John A. Ellis Date: 6-7-13
(Forward to Controller) Signature

Controller Approval: Bessie A. Ellis Date: 6/13/13
(Forward copy of approval to Department Head)

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.

Legal:

RS 13
Revised July 2010

**DEPARTMENT
OF
ENGINEERING**

Memo

To: Mayor Bennett

From: Sally Roetker – Project Coordinator, Engineering

CC: Leslie Ellis - City Controller
Jackie Loeb - Assistant City Controller
Chuck Ennis – City Engineer

Date: June 6, 2013

Re: Request for Transfer of Budgeted Funds Within Series

The Department of Engineering is requesting a transfer of budgeted funds within the Eng Non-Reverting Fund from Part Time Employees to Overtime for overtime expenses incurred during the Arbor Day Activities.

Please see the attached Request for Transfer.

If you have any questions please contact me.

Thank you.

RECEIVED
JUN 13 2013
CITY LEGAL