

**Minutes of the Regular Meeting of the
Board of Sanitary Commissioners
Terre Haute, IN**

December 19, 2023

A Regular Meeting of the Board of Sanitary Commissioners took place in the Third Floor Conference Room of City Hall, 17 Harding Avenue, Terre Haute, Indiana, on December 19, 2023.

Physically present:

Jim Winning -	President
Tim Adams -	Vice-President
Marcus Maurer-	Secretary
Larry Auler -	Board Member

Face-Time

Brad Bush	Board Member
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Terry Modesitt-	Sanitary Attorney
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Sally Roetker -	Dept. of Engineering
Josey Daugherty-	Dept. of Engineering
Doug Foli -	Wastewater Treatment Plant
Troy Swan-	HWC Engineering
Leslie Ellis-	City Controller
Jessica Thome-	Deputy Controller
Brandon Sakbun-	Mayor Elect

Jim Winning, President of the Board of Sanitary Commissioners, called the meeting of the Board of Sanitary Commissioners to order.

PUBLIC COMMENTS

There were no public comments.

APPROVE MINUTES

The Board received the minutes of the meeting from December 5, 2023.

On a motion of Tim Adams, seconded by Marcus Maurer, and unanimously approved, it was resolved the minutes from the December 5, 2023 meeting be approved.

APPROVE CLAIMS

The Board was given the list of claims for the Wastewater Utility Funds.

On a motion of Larry Auler, seconded by Tim Adams, and unanimously approved, it was resolved the claims be approved as presented.

APPROVE PAYROLL

The Board received the WWTP payroll for the period of 11/27/23-12/10/23 for Hourly and 12/7/23-12/20/23 for Salary.

On a motion of Marcus Maurer, seconded by Brad Bush, and unanimously approved, it was resolved the WWTP payroll for 11/27/23-12/10/23 for Hourly and 12/7/23-12/20/23 for Salary be approved.

RESOLUTION #7-2023/TRANSFER OF FUNDS - WWU

Terry Modesitt stated this is the Resolution that was tabled from the last meeting and Leslie Ellis the City Controller is present to answer questions. The first Resolution requested a transfer of \$1,200,000.00 which has been reduced to \$550,000.00. Leslie stated her office wanted to ensure all invoices would be paid by the end of the year. They were not sure of the exact amount needed. Debbie reported there was \$1,000,000.00 remaining in Honey Creek Lift Station and \$200,000.00 in Deming Lane that would not be needed this year. The decision was made to transfer this total amount and the amount not needed would go back to the WWU cash fund. Leslie made some recalculations and that number was reduced to \$550,000.00 which is the actual amount needed through the end of the year. There is also a Request for Transfer of Budgeted Funds form which needs to be signed by the Department Head which is Debbie Padgett, however she is out sick and not expected back. Terry Modesitt stated Marcus Maurer can sign in her place if it is placed in the motion.

On a motion of Tim Adams, seconded by Larry Auler, and unanimously approved, it was resolved to approve Resolution #7-2023 Transferring \$350,000.00 from the Honey Creek Lift Station to Services Contractual and \$200,000.00 from Deming Lane to Services Contractual in the Wastewater Utility Budget of 0620 for a total transfer of \$550,000.00 and also giving Marcus Maurer authority to sign under Department Head Approval on the Request For Transfer of Budgeted Funds Form which goes to the City Controller.

EXTENSION REQUEST FOR MISCELLANEOUS EXCAVATING & RIGHT OF WAY REPAIR CONTRACT/MCCALISTER BROTHERS, INC.

Marcus Maurer reported McCalister Brothers has been our Excavating bidder for years and have always done a great job. They would like to extend their contract at the same prices. We have not had any interest from any other contractors for years. Marcus would recommend we continue with this contract.

On a motion of Tim Adams, seconded by Larry Auler, and unanimously approved, it was resolved to approve the extension of the contract with McCalister Brothers, Inc. for Miscellaneous Excavating & Right of Way Repair.

SET FIRST MEETING DATE & TIME FOR JANUARY 2024

Sally Roetker stated when the By-Laws were updated in 2016 it was stated the first meeting of the year is set for the first Tuesday in January at 10:00 AM for the purpose of electing officers and for other business brought before the board. If this day falls on a legal Holiday the meeting will be held on the next regular business day. Also, the regular meetings will be held on the first and third Tuesdays at 10:00AM of each

month. No notice of regular meetings shall be required. Terry Modesitt stated the By-Laws can be changed.

OTHER BUSINESS

Josey Daugherty stated there has been no resolution on the GATX Sewer System Acceptance. Terry Modesitt stated he received communication from their lawyer stating they want the terms stating we will own and maintain the sewer but also agree to reimburse them for any and all attorney fees and indemnify them from all liability that might occur. Terry stated he would not approve this language. He will continue to communicate with their lawyers.


On a motion of Marcus Maurer, seconded by Tim Adams, and unanimously approved, it was resolved to approve to table Resolution #8-2023/Acceptance of GATX Sewer System for the second time.

ADJOURNMENT

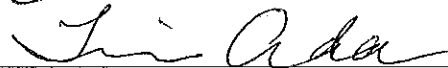
On a motion of Tim Adams, seconded by Marcus Maurer, and unanimously approved, it was resolved to adjourn the Board of Sanitary Commissioners meeting.

The next meeting of the Sanitary Board will take place on January 2, 2024 at 10:00 a.m. in the Third Floor Conference Room, Third Floor of City Hall, 17 Harding Avenue, Terre Haute, Indiana.

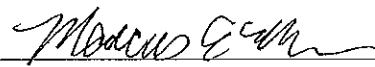
APPROVED on the 2nd day of JANUARY, 2024.



Jim Winning, President



Tim Adams, Vice President



Marcus Maurer, Secretary



~~Pet Goehwin~~ ~~Larry Auler~~, Commissioner

Brad Bush, Commissioner